



Surrey & Sussex  
**Policing Together**

## **Anti-Social Behaviour (ASB) information sharing - Royal Holloway University**

### **Memorandum of Understanding**

#### **1. Introduction**

Surrey Police are seeking to formalise the way in which Anti-Social Behaviour (ASB) information is shared and actioned between stakeholders.

The purpose of this memorandum of understanding is to facilitate the exchange of information between signatory agencies using the pre-existing information sharing agreement to ensure that data is shared appropriately. This is to better understand the ASB picture surrounding Royal Holloway, ensuring residents and student's only need to report to the primary agency and this will subsequently be shared with signatory agencies so that the full facts are known when deciding on an appropriate and proportionate responses.

#### **2. Signatory Agencies**

- Runnymede Borough Commander – Surrey Police
- Royal Holloway University
- Runnymede Borough Council - Environmental Health
- Runnymede Borough Council – Community Safety

#### **3. Responsible Officers**

- Inspector James Wyatt – Runnymede Borough Commander
- Helen Groenendaal – Royal Holloway University
- Aileen Baker – RBC Environmental Health
- Katie Walker – RBC Community Safety

#### **4. Statement of Purpose**

The information shared between signatories will enable the stakeholders to seek to identify any trends, patterns or linked series and offenders.

This agreement will also mean that members of public will only need to report incidents to the most appropriate agency. They will not need to make duplicate reports to other partners as reports will be shared in line with this agreement.

#### **5. Agreed Actions From Signatories**

- Members of public will be directed to report incidents to the most appropriate lead agency. This would reflect the generally accepted understanding of lead agencies responsibilities, noise issues to Environmental Health, crime and other ASB to police, general complaints to Royal Holloway.
- Reports will be shared between signatories once per month, in line with pre-existing information sharing agreements.
- This agreement does not remove the responsibility for the lead agency to respond and deal as normal with reports of anti-social behaviour. Please note that Environmental Health can only deal with Statutory Noise Nuisance and not general noise in the street/transient noise or from vehicles.
- Where particular locations or individuals are causing a chronic issue, stakeholders will work in partnership to seek a resolution. The lead agency in this response will depend on the reported behaviours, however a partnership approach will be taken.

06/09/2023

- Responding or acknowledging receipt of complaints remains with the lead agency/the agency that received the report.

## 6. Termination

This memorandum of understanding will remain in force until one of the signatory agencies seeks termination. Any such intention should be brought to the attention of the other agency at signatory level as soon as possible.

Signatures: Digitally signed through confirmation emails

Date: 10/08/2021

Insp James Wyatt  
Runnymede Borough Commander

Helen Groenendaal  
Royal Holloway University

Aileen Baker  
RBC Environmental Health

Katie Walker  
RBC Community Safety